

Athens-Hocking-Vinton 317 Board Meeting Minutes

November 23, 2020

Due to COVID-19 restrictions, the 317 Board met via Tele-Conference

- Present:** Candy Kemmerer, Acting Chair, Tonya Bowden, Deborah Dreifort, Dr. Steven Evans, Dr. James Gaskell, Dr. Joe Gay, Paul Grimes, Greg Polzer, and Roger Stivison
- Absent:** Rebecca Barber, Dr. Tom Davis, Heidi McIntire, and Jacqueline Stobbs
- Guests:** Betsy Anderson, WFR-SG, Chaz Canter, HHC, Kelly Cooke, MSP, Chelsea Hackney, JWCRH, Ellen Martin, HRS, Ginger Schmalenberg, David Schenkelberg, HHC, Margaret Sterling, HHC, and Nate Thomson, APP
- Staff:** Amanda Conrath, Svea Maxwell, Beth Mohammed, Kim O'Rourke, Diane Pfaff, and Sherri Tyree

Ms. Kemmerer called the meeting to order at 6:06 p.m. Ms. Kemmerer requested a change in agenda in order to designate a new Chairperson due to the resignation of the previous Chairperson; Ms. Kemmerer reported on the decision at the Executive Committee to recommend that Ms. Kemmerer would serve as Chairperson beginning with the November 23, 2020 meeting, and Mr. Polzer would assume the duties of Chairperson beginning April 2021. The members agreed; no vote was taken. Ms. Kemmerer also requested moving the Mobile Crisis discussion up on the agenda to occur after staff updates. The members agreed; no vote was taken.

I. Adoption of Agenda
21:11:31

Dr. Gaskell moved to approve the amended agenda; Ms. Dreifort seconded. The motion was unanimously approved.

II. Approval of Minutes
21:11:32

Mr. Stivison moved to approve the October 26, 2020 board meeting minutes; Ms. Dreifort seconded. The motion was unanimously approved.

III. Public Comment – None

IV. Agency Updates

1. Ellen Martin, Health Recovery Services

Ms. Martin reported that HRS staff have been busy with funding proposals and thanked the Board staff for their work on the SOR funding. She also said the Prevention Division has been working with the community virtually and Mr. Robinson

is hosting a new Zoom recovery support session called Tuesday Night Live and it begins November 24, 2020.

2. David Schenkelberg, Hopewell Health Centers

Mr. Schenkelberg reported that COVID-19 has affected many of their staff, but they are still able to provide services. He also reported the McArthur office now has behavioral health and primary care in one location, and they are finalizing drawings for a child & adolescent behavioral health and primary care facility in The Plains.

3. Kelly Cooke, My Sister's Place

Ms. Cooke reported on COVID-19 safety measures the shelter is using. She said they have rented three two-bedroom apartments which keeps the shelter census down. Also, with the Board-OHFN funding they will be purchasing a house which will enable them to serve more people and prioritize the shelter for emergency care. Mr. Polzer mentioned a commercial on WOUB highlighting counseling services, Ms. Cooke said they would be speaking with 105.5 about a similar commercial.

4. Ginger Schmalenberg, The Gathering Place

Ms. Schmalenberg updated the members on the activities at TGP, which includes preparing a Thanksgiving meal for 40 people. Ms. Schmalenberg reported they are busy with activities funded by the CAREs funding, which includes purchasing a van for transportation, public awareness activities, and the Conestoga Hut project.

5. Nate Thomson, Athens Photographic Project

Mr. Thomson reported they have restarted their program with fifty artists while observing COVID-19 precautions. He said they have a new exhibition entitled Beyond the Surface at the Dairy Barn. He also said the social enterprise group is moving forward on new art for the Athens city public arts installation with Board-OHFN and Ohio Arts Council funding.

6. Chelsea Hackney, John W. Clem Recovery House

Ms. Hackney reported they are working on the Briggs House re-certification. She said the census is down at the house, but the residents are cooperative in observing the COVID-19 guidelines.

7. Betsy Anderson, Women For Recovery/Serenity Grove

Ms. Anderson said the recovery house is at capacity and their driveway project is completed. She related a story of the success of a resident. Ms. Anderson also said in collaboration with other agencies they have added a 12-Step Survivor Advocacy program to Serenity Grove.

Dr. Gay discussed the Ohio Department of Health overdose report, sharing data on the improvements made in reducing overdose incidence in Athens, Hocking and Vinton counties.

V.

Staff Updates

1. Svea Maxwell, Associate Director

Ms. Maxwell reported the HEALing Communities Study team in Athens County is working with both Athens County and the Vinton County Health Department to form Opioid Fatality Review Boards. She also reported that she completed a 6-hour training on National Culturally and Linguistically Appropriate Services (CLAS) Standards through the Mental Health Technology Transfer Center Network. Ms. Maxwell said board staff submitted an application for \$2,101,989 in SOR 2.0 Integrated Behavioral Health System of Care funding. The application included 13 projects being carried out by 7 certified behavioral health care organizations and recovery houses.

2. Amanda Conrath, Fiscal Manager

Ms. Conrath reported that she, Ms. Pfaff, and Ms. Maxwell attended a zoom presentation sponsored by the Ohio Association of County Behavioral Authorities and Ohio State Auditor's Office. The Auditor of State shared their guidelines of how to properly account for these funds. Ms. Conrath also reported the ongoing work by Board staff to develop a records retention schedule; the next step is to form a records commission that will include board staff, a governing board representative, and a legal representative. The finalized version will be brought to the Board for approval early next year.

4. Diane Pfaff, Executive Director

Ms. Pfaff reported that the state legislature took action to extend the authority for governmental agencies to conduct business through virtual technologies through June 30, 2021; the Governor is expected to sign the bill.

VI.

Mobile Crisis Unit Presentation

21:11:33

Mr. Schenkelberg, Ms. Sterling, and Mr. Canter from Hopewell Health Centers presented a brief presentation on planning for a new crisis call center and mobile crisis program in collaboration with Athens County Emergency Management Services. Ms. Pfaff reviewed the specifics of the program and the available funding as outlined in the proposal in the board packet. After discussion, Mr. Grimes moved to approve the Hopewell Health Center Mobile Crisis Unit proposal; Ms. Dreifort seconded. The motion was unanimously approved.

VII.

Executive Committee Report

A. Executive Session

21:11:34

1. Ms. Kemmerer requested an Executive Session to discuss staff positions and compensation. Mr. Polzer moved to go into Executive Session; Dr. Gaskell seconded. A roll call vote was taken with the following results: Candy Kemmerer, Yes, Deborah Dreifort, Yes, Dr. Steven Evans, Yes, Dr. James Gaskell, Yes, Dr.

Joe Gay, Yes, Paul Grimes, Yes, Greg Polzer, Yes, and Roger Stivison, Yes. Executive Session began at 7:04 and ended at 7:21. Mr. Stivison moved to approve the updated Table of Organization which includes a new staff position, a title change to Deputy Director for Ms. Maxwell, and a 15% increase in salary for Ms. Maxwell and Ms. Conrath with the effective beginning date of November 21, 2020; Mr. Polzer seconded. The motion was unanimously approved.

2. Consultant Contract

21:11:35

Ms. Kemmerer discussed a consultant agreement with Earl Cecil, previous executive director, to consult with Ms. Conrath on fiscal management for a ten-month period with compensation not to exceed \$5,665. Dr. Gaskell moved to approve the agreement; Dr. Evans seconded. The motion was unanimously approved.

3. Personnel Policy Update

21:11:36

Ms. Pfaff discussed the need to update the staff personnel policy manual. She said it has not been updated since 2003. This would also include updated job descriptions. The maximum cost would be \$4,500. Ms. Dreifort moved to approve an agreement with Clemons-Nelson to update personnel policies and job descriptions; Dr. Gaskell seconded. The motion was unanimously approved.

4. Executive Director Evaluation

21:11:37

Ms. Kemmerer discussed the annual Executive Director Evaluation. After discussion, Dr. Gay moved to approve postponing the evaluation to closer to Ms. Pfaff's executive director appointment date; Dr. Gaskell seconded. The motion was unanimously approved.

VIII.

New Business

A. Ms. Pfaff reminded the members of vacancies on the Board and said one application has been sent to the state for approval. There are two county vacancies in Hocking County and one each in Athens and Vinton counties. If Board members know of people who would be interested in serving, they can direct them to the county commissioners.

B. Resolutions

1. 21:11:38

Resolution 21-11-11

Additional Appropriation-Increase in Medicare

Ms. Conrath explained that the Medicare line item is short \$200 and authorization is needed to increase the amount. Dr. Gay moved to approve Resolution 21-11-11, Additional Appropriation-Increase in Medicare; Ms. Dreifort seconded. The motion was unanimously approved.

2. **21:11:39**

Resolution 21-11-12

CY 2021 Appropriations

Ms. Conrath explained the resolution. Mr. Grimes moved to approve Resolution 21-11-12 CY 2021 Appropriations; Mr. Polzer seconded. The motion was unanimously approved.

3. **21:11:40**

Resolution 21-11-13

CY 2020 Appropriations

Ms. Conrath explained the resolution is to give the Executive Director the authority to close the FY 2020 calendar year books. Dr. Gaskell moved to approve Resolution 21-11-13 CY 2020 Appropriations; Ms. Dreifort seconded. The motion was unanimously approved.

IX. **Other**

There was no other business to come before the Board.

X. **Adjournment**

21:11:41

Mr. Grimes moved to adjourn the meeting; Ms. Dreifort seconded. The motion was unanimously approved. Meeting adjourned at 7:37 p.m.

Submitted by:

Diane Pfaff
Executive Director

Candy Kemmerer
Acting Chair